ACC Finance Council Meeting Minutes

October 13th, 2026 5:00 pm Lounge at Holy Family

Members Present: Don Crum, Bob Gallagher, Mike Piper, Maureen Watt

Members Absent: Cy Schaefer

Ex-Officio Member Present: Fr. Joe Fleming

Others Present: Deanna Blotkamp

Note: Meeting content is noted in red.

1. Discuss Deanna's Financial Reports and potential investment options. We have also signed contracts to get the rest of the heating system upgrades/repairs completed.
   - With the intention of providing financial transparency for parishioners, Deanna presented financial charts depicting Ordinary Expense & Income, Offertory Collections for current and past years, current Monetary Assets, and Restricted Funds held in the Monetary Assets cash accounts. Following the Council's review of the charts, it was decided that one of the updated charts will be shared every three months in the bulletin.
   - As requested during the September Council meeting, the Wells Fargo account, with an ending balance of $26,199, has been closed, and the Valley/Glacier Bank account, with a balance of $6,041, has also been closed. All funds from both accounts were transferred to the SWMCFCU account.
   - As the Aid for the Needy fund has a balance of $7,898, the council unanimously voted to give Project Care $1,500 from this fund to assist those in need (for needs other than the Food Bank).
   - Upcoming projects with financial impact are as follows:
     1. Phase II of heating system upgrades for Holy Family; cost is $59,463.
     2. HF Air Conditioning for office and lounge; cost is $9,276.
     3. HF Pews and Kneelers; cost is $114,000.
     4. HF Outdoor Sign; cost is $67,958
     5. HF Automatic Door Opener; cost is $9,000
     6. HF Sprinkler System; cost estimate $15,000-$20,000
     7. SP Handicap-Accessible Ramp; cost is $7,400

     Total = $287,097

   - The council agreed to establish an account through the Parish Investment Fund "PIF" managed by Charles Schwab through the Foundation of the Diocese of Helena. The account will be opened with $50,000. The funds are easily accessible, and investment choices can vary from low risk (avg. 4.5% APY) to high risk.
   - Deanna mentioned that to help fund upcoming expenses a CD in the amount of $166,000 will mature in January of 2027, and another CD in the amount of $152,000 will mature in June of 2027.

2. Ashley & Erin have facilitate their first few classes so RE is off and running. We had approximately 30 at the K-6 and for the 7-12 only had 5 the first night compared to 17 last year. There was a bunch of Pizza left so maybe when the word gets out more will show up. (No comments to report.)

3. We have started rolling out Hallow to anyone that wants to sign up. The first 50 IDs will be free. 18 people have signed up thus far. (No comments to report.)

4. Food Bank Program/Project Update: Fr. Joe is working with Terry Vaughn to get the new Food Bank moving forward. The first step is the get the Church property rezone which will take approximately 3 months. Terry has a volunteer retired architect pulling together the main details for the project.

    - Fr. Joe said that before the county (ADLC) will consider a building permit, all of ACC's property (from the corner of Main and Pennsylvania Sts and Holy Family Church and parking lot) will need to be rezoned as commercial property. (Note: Rezoning (from railroad to commercial) will not change ACC's tax-exempt status.) Fr. Joe relayed that the building that is being donated to the Food Bank has some water damage and it is currently being assessed. If the building is not suitable, then the option to build a new building may be exercised at the estimated cost of $250k. ACC will pay for the cost of a new building with the stipulation that the Food Bank will raise $200k of the cost. The Food Bank/Project Care will be required to sign a 10-year contract to lease the building from ACC at the cost of $2,000 per month, which after 10-years will essentially reimburse ACC for the cost of the building that will be owned by ACC. Fr. Joe has offered for ACC to pay for the Food Bank's monthly utilities once established. Other costs to ACC will be insurance and sewer, lighting, and solid waste property taxes.

5. Branding strategy: We still have lots of pens and other branded items to give out, so be sure to grab some if you want them. (No comment to report.)

6. Handicap Access: Automatic Door Opener has been ordered for Holy Family and should be installed in a few weeks. St. Peter side door would cost $9,000 to get opener and electronic latch system. Fr. Joe decided to wait on the St. Peter's door but has made arrangements with a contractor to put in a handicap ramp at the main entrance to the church. (No comment to report.)

7. We have signed a contract with Montana Correctional Enterprises for the new pews and they are currently being worked on. Fr. Joe has asked for an estimated completion date. (No comment to report.)

8. We sold 34 of our old chairs with kneelers at $100 each to the church in Big Fork that needs them for their choir. They have already picked them up. Fr. Joe had to change out 4 of the existing kneelers in the worship space and install the old red kneelers to give them all the same color. (No comment to report.)

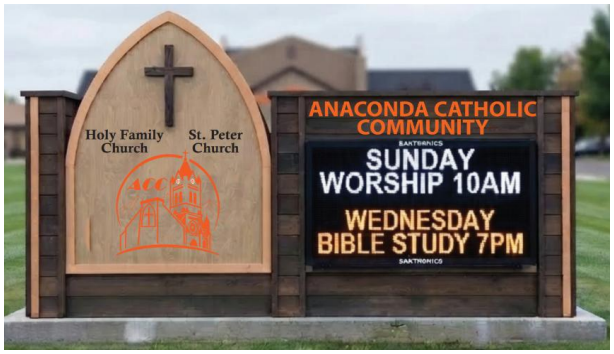
9. Basketball hoop(s) on our property. Bob Wallis is planning to rent an auger to dig the holes for the poles. (No comment to report.)

10. Looking at upgrading our sprinkler system: Asked Steve to get some formal bids to replace our aging sprinkler system that is having all sorts of problems with roots cutting off the flow of water in some of the pipes. Goal will be to something in the Spring. (No comment to report.)

11. Started printing our bulletin locally last weekend. Did anyone notice? Microsoft Publisher is going out of support so future bulletins will be a little more challenging to create. (No comment to report.)

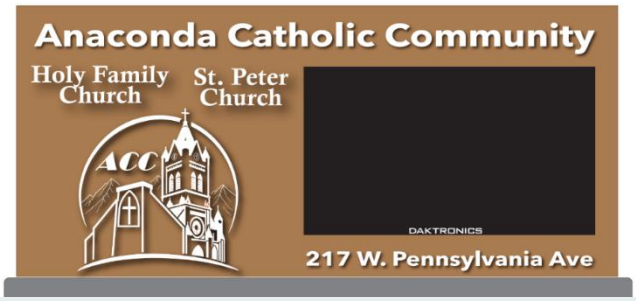
12. We have 3 vendors bidding on a new sign on the property. The following are the designs they came up with and their projected prices.

    - The "Montana Sign" for $67,958 with brick was favored as being the lowest cost and highest visibility.
      Fr. Joe said that ADLC would need to approve a variation for this option as it is greater than 64 square feet.

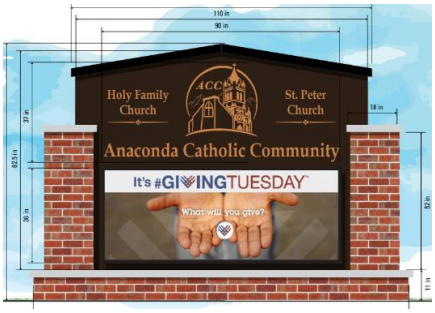


CHADZ WRAPZ
406.224.0672

$70,100



ACTIVITY	QTY	RATE	AMOUNT
DAKTRONICS 4'2"X7'6" 10MM GS6	1	55,000.00	55,000.00
SIGN BOX 10X6 STUCCO POLYURA OUTDOOR WITH MOULDED LETTER AND ACCOMMODATE DAK SIGN	1	12,100.00	12,100.00
Services BASE FOR SIGN	1	3,000.00	3,000.00
CAN UPGRADE TO STONE OR BRICK POLYURA FOR 4500-5000			
	TOTAL		$70,100.00



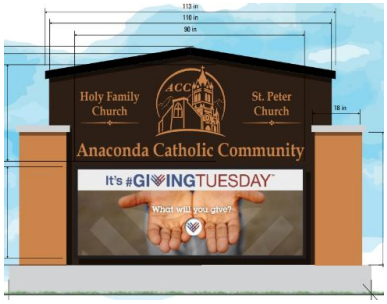
$85,483 with Brick

Presented By

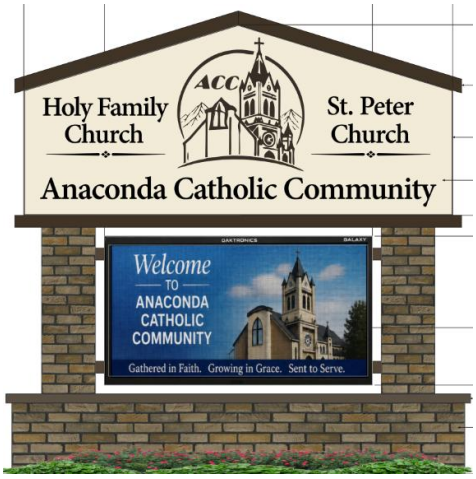
YESCO

Montana Region

Helena Office
2996 Bozeman Avenue
Helena, MT 59601
406-601-3367



$74,416 with Aluminum



Montana Sign (> 64 sq ft)

$67,958 Brick

Other Topics:

Snow Removal – It was decided that volunteers should not be expected to remove snow from the walks and a contractor should be hired to do the work. A notice will be placed in the bulletin to request that parishioners who know of snow removal contractors to contact Fr. Joe who will then get estimates. Steve Coffey will continue to use the plow trucks to plow snow from the parking lots.

Storage Unit – Since storage space is limited at Holy Family and St. Peter Churches, Fr. Joe said he will look into costs of a prefabricated unit.

The meeting ended at 6:00 pm.

Respectfully submitted by: Deanna Blotkamp

Next Meeting: 5:00 PM November 10th